

SUPPORTING RESILIENCE
AMONG FRONTLINE
PROVIDERS

CALL FOR PROPOSALS

Brandeis University
Chaplaincy Innovation Lab
with funding from
The Henry Luce Foundation



Brandeis
UNIVERSITY



CHAPLAINCY
Innovation Lab



**HENRY
LUCE
FOUNDATION**

FUNDING GOAL

The goal of this fund is to provide resources to chaplains who are partnering with administrators (staff members outside of chaplaincy department) at their organizations to extend the work on the frontlines of COVID-19, especially the needs of the most impacted. Projects that address social inequalities around or related to the impacts of the COVID-19 pandemic are strongly encouraged.

All the information in this presentation is available at:

<https://chaplaincyinnovation.org/resources/luce-covid-grants>

COVID-19 MICRO GRANTS

Maximum award amount must not exceed \$50,000. Project period will be one year.

Only U.S.-based nonprofit organizations with a 501(c)(3) designation are eligible to apply for grants.

Application Deadlines: Link to apply is [here](#).

- Submission Round 1: **5pm EST on September 11, 2020**
- Submission Round 2: **5pm EST on November 13, 2020**

Micro Grant Application

Please use this form to apply for micro grants from the Chaplaincy Innovation Lab for frontline spiritual care providers. The goal of this fund is to provide grants to chaplains who are partnering with administrators (staff members outside of chaplaincy department) at their organizations to extend the work on the frontlines of COVID-19, especially the needs of the most impacted. Projects that address social inequalities around or related to the impacts of the COVID-19 pandemic are strongly encouraged.

Funds Available: Maximum award amount must not exceed \$50,000 (total fund of \$250,000). Project period will be one year.

Eligibility: Only U.S.-based nonprofit organizations with a 501(c)(3) designation are eligible to apply for grants.

Application Deadlines:

- Round 1: 5pm EST on Friday, September 11, 2020
- Round 2: 5pm EST on Friday, November 13, 2020

Please read the following information carefully before starting the application. The application must be completed in one sitting. It is not possible to save applications in progress. Only one submission per application is allowed. Applicants will receive a copy of their responses and will not be able to edit after submitting the application. The maximum size of all files uploaded cannot exceed 10GB.

You will need the following to complete this application:

- 2-page resume or CV for the chaplain and administrator
- Evidence of 501(c)(3) status
- 2000 word project proposal to paste into the application
- budget using this downloadable template: <http://chaplaincyinnovation.org/wp-content/uploads/2020/07/Luce-COVID-Applicant-Budget-Template.xlsx>

For more information on funding parameters and selection criteria visit: <https://chaplaincyinnovation.org/resources/luce-covid-grants>.

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Not aantoine@brandeis.edu? [Switch account](#)

* Required

Email address *

Your email

ROUND 1 DEADLINE: September 11, 2020 5PM EST
for questions please contact: mskaggs@brandeis.edu

Next

Page 1 of 4

Never submit passwords through Google Forms.

This form was created inside of Brandeis University. [Report Abuse](#)

POSSIBLE USES FOR FUNDING

These ideas are offered as examples to stimulate thinking about ways to use the fund. This list is not exhaustive.

- Conduct resilience work with staff
- Generate or share resources focused on exposing and disrupting systems of inequity related to COVID-19
- Support change in groups or movements that are needed now in order to transform work and practice in the future
- Create tools, curriculum and resources for COVID-19 leadership responses
- Hire a short-term consultant for specific skills you need for your project e.g. facilitation, virtual organizing, social/emotional training

HOW THE FUNDING SHOULD **NOT** BE USED

- Hire a new position (exception: temporary work)
- Sustain existing programs in an organization
- Offset immediate budget deficit
- Advocate for a specific candidate for public office
- Indirect costs should be limited to no more than 10% of total direct costs

PARAMETERS FOR FUNDED PROJECTS

- Project must be co-led by a chaplain and administrator in the same institution
- Project has measurable results and the leadership team is willing to collaborate with a research consultant with the Chaplaincy Innovation Lab to assess impact
- One project team member agrees to participate in group sessions with other awardees
- Project must be completed within a year of the funds being granted
- Must have a 501(c)(3) organization or fiscal sponsor that can receive and disburse the funds
- Maximum award amount must not exceed \$50,000
- All funds must be spent by December 31, 2021
- Applicants must be U.S. based

CRITERIA FOR REVIEW

- Does the plan address a demonstrated problem on the ground?
- Can the outcomes of the plan be measured?
- Is the plan likely to work? (What is the baseline? How will the project be assessed along the way?)
- If the project is successful, how much potential is there to scale up this project at the organization?
- How has the leadership team previously coordinated on related efforts?
- Is the leadership team eager to be in the Chaplaincy Innovation Lab's network and work with others?
- To what extent is your project already underway?

APPLICATION

Please read the following information carefully **before** starting the application. The application must be completed in one sitting. It is not possible to save applications in progress.

Only one submission per application is allowed. Applicants will receive a copy of their responses and will not be able to edit these responses after submitting the application. The maximum size of all files uploaded cannot exceed 10GB.

You will need to upload the following materials to complete the application:

- 2-page resume or CV for both the chaplain and administrator
- Evidence of 501(c)(3) status
- a budget, using this downloadable template

<http://chaplaincyinnovation.org/wp-content/uploads/2020/07/Luce-COVID-Applicant-Budget-Template.xlsx>

SUBAWARD BUDGET						
Funder: Luce Foundation -> Brandeis University -> [insert your organization name here]						
PI: [Insert your project director's name here]						Max allowed \$50,000
Supporting Resilience among Frontline Spiritual Care						
Project Period: [insert your timeframe here]						
DO NOT EDIT CELLS OUTLINED IN RED -- THESE WILL CALCULATE						
September 1, 2020 - December 31, 2021						
Principal Investigator:	Base Salary	FTE/Effort	Salary Req.	Fringe Rate	Fringe Req.	Total Sal. & Fringe
[Insert your project director's name]	\$0	0.00%	\$0	0.00%	\$0	\$0
Additional Personnel						
[Insert name / position]	\$0	0.00%	\$0	0.00%	\$0	\$0
[Insert name / position]	\$0	0.00%	\$0	0.00%	\$0	\$0
[Insert name / position]	\$0	0.00%	\$0	0.00%	\$0	\$0
[Insert name / position]	\$0	0.00%	\$0	0.00%	\$0	\$0
[Insert name / position]	\$0	0.00%	\$0	0.00%	\$0	\$0
Salary Subtotal						\$0
Purchased Services:						
[Item 1]						\$0
[Item 2]						\$0
[Item 3]						\$0
[Item 4]						\$0
[Item 5]						
[Item 6]						
[Item 7]						
[Item 8]						
[Item 9]						
[Item 10]						\$0
Other Costs:						
[Item 1]						\$0
[Item 2]						\$0
[Item 3]						\$0
[Item 4]						\$0
[Item 5]						
[Item 6]						
[Item 7]						
[Item 8]						
[Item 9]						
[Item 10]						\$0
Costs Subtotal						\$0
Direct Costs Total						\$0
Indirect Costs - 10% Allowed (F&A)						\$0
Total						\$0
						MUST NOT EXCEED \$50,000

PROJECT PROPOSAL

Each application will require a 2000-word proposal that we recommend you draft out and copy and paste into the application. Strong proposals will answer all the following questions:

- What problem does your proposal address?
- What will you do?
- How will you do it?
- What effects will it have?
- What would success look like and how will you know your plan is successful?
- Who specifically will benefit?
- What is your organization's commitment to sustaining this effort if it is successful?

SELECT TIMELINE

ROUND 1

July 2020	Announce Fund & Open Application Round 1
August 12, 2020 noon ET	<u>Informational Webinar and Q & A</u>
September 11, 2020	Close Application Round 1
Mid-September 2020	Convene Selection Committee
Mid-September 2020	Awardees Notified
Late September 2020	Announce First Round Grantees
October 2020	Grantees Meet with Research Design Consultant
October 2020	Grantee Networking Virtual Event

ROUND 2

Late September 2020	Open Application Round 2
October 14, 2020	<u>Informational Webinar and Q & A</u>
November 13, 2020	Close Application Round 2
Mid-November 2020	Convene Selections Committee
Mid-November 2020	Awardees Notified
December 2020	Announce Second Round Grantees
December 2020	Grantees Meet with Research Design Consultant
January 2021	Grantee Networking Virtual Event
December 31, 2021	Close Fund

DEADLINES

Applications must be submitted by:

- Submission Round 1: **5pm ET on September 11, 2020**
- Submission Round 2: **5pm ET on November 13, 2020**

QUESTIONS?